

GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL: NOWGONG POLYTECHNIC: NAGAON: ASSAM
Email: now_poly@yahoo.com

O R D E R

In the interest of the overall academic, infrastructural and institutional development of Nowgong Polytechnic, Nagaon, the undersigned is pleased to constitute a **Development Committee** of the institute with the following members, with immediate effect and until further orders:

Sl. No.	Name & Designation	Position in Committee
1	Sri Ramen Kumar Bharali, Principal, Nowgong Polytechnic, Nagaon	Chairperson
2	Sri Manash Pratim Kashyap, Head of Department(i/c), Civil Engineering	Member
3	Ms Zeenat Arman, Head of Department(i/c), Mechanical Engineering	Member
4	Sri Nipu Sarmah, Head of Department(i/c), Electrical Engineering	Member
5	Sri Bhaskar Sonowal, Head of Department(i/c), Computer Engineering	Member
6	Sri Naba Kamal Saikia, Foreman	Member
7	Smti. Monalisa Bora, Senior Assistant	Member
8	Shri Akashdeep Borah, Lecturer, Physics	Member
9	Shri Mukul Ch Bora, Lecturer (Sl. Gr.), Chemistry	Member
10	Smti. Nibedita Choudhury, Librarian	Member
11	Smti. Jayita Roy, Lecturer, Electrical Engineering	Member Secretary

Functions of the Committee:

1. To identify the developmental needs of the institute relating to infrastructure, laboratories, workshops, library, classrooms and campus facilities.
2. To prepare proposals, estimates and priority lists of development works for submission to the competent authority.
3. To monitor the progress and quality of ongoing development and maintenance works in the institute.
4. To recommend measures for the improvement of academic, administrative and student-support facilities.
5. To coordinate with the Institutional Development Plan (IDP) and other committees of the institute, wherever required.
6. To perform any other duties assigned by the Chairperson from time to time.

The Member Secretary shall convene the meetings, record the minutes and maintain all records of the Committee.

This order shall come into force with immediate effect.

Sd/-

Principal (i/c)

Nowgong Polytechnic, Nagaon

Dated Nagaon, the 8th October, 2026

Memo No. NP(Esstt)/06/26/3650-55

Copy to:

1. The Director of Technical Education, Assam, Kahilipara, Guwahati-19, for kind information.
2. All Heads of Departments, Nowgong Polytechnic, for information and necessary action.
3. The Foreman, Nowgong Polytechnic, for information and necessary action.
4. All members of the Committee concerned, for information and necessary action.
5. Circulation among all the staff of Nowgong Polytechnic.
6. Notice Board / Institute website.
7. Office file.

Principal (i/c)

Nowgong Polytechnic, Nagaon